



City Council Meeting Minutes
Monday, November 4, 2024 at 6:30 p.m.
Banquet Room A at Five Points - 360 N. Wilmor Road, Washington, Illinois

Call to Order Mayor Gary W. Manier called the regular meeting to order at 6:30 p.m., with a quorum present.

Roll Call *Present:* Alderpersons Adams, Brownfield, Butler, Martin, McIntyre, Stevens
Absent: Alderpersons Blundy, Smith

Also Present Finance Director Joanie Baxter, Planning and Development Director Jon Oliphant, City Engineer Dennis Carr, Public Works Director Brian Rittenhouse, Police Chief Mike McCoy, City Treasurer Carol Crocker, City Clerk Valeri Brod, City Attorney Derek Schryer and Press

Pledge of Allegiance All stood for the Pledge of Allegiance led by Mayor Manier.

Audience Comments None

Agenda Nothing added or deleted at this time.
Deletions/Additions

Consent Agenda Mayor Manier presented the Consent Agenda for approval of the following items:

- A. Approve Minutes of the October 21, 2024 Regular City Council Meeting
- B. Payment Authorization for Catherine Phase 1 Request #3
- C. Payment Authorization for Felkers Drainage Improvements Pay Request #2
- D. Payment Authorization for WTP1 Chlorination Upgrade Pay Request #2
- E. Accept Financial Reports for Period Ended August 31, 2024
- F. Acceptance of Police Pension Fund Municipal Compliance Report FY2024
- G. Purchase Authorization for Wastewater Treatment Plant Effluent Concrete Trough
- H. Additional Purchase Authorization - 2024 Chip Seal and Fog Coat

Alderpersion Brownfield motioned to accept; Alderpersion Adams seconded.
6 Ayes: Adams, Brownfield, Butler, Martin, McIntyre, Stevens
0 Nays:
Motion carried by roll call vote.

Presentation Jamie Wilkey, Partner of Lauterbach and Amen, LLP provided the following explanation
Item A: Lauterbach & Amen, LLP regarding the annual audit of financial statements. She thanked Ms. Baxter and staff for being responsive and quickly answering questions and provided comprehensive reports in the council packets. She shared that the Financial Statements, which begin on Page 7, cover the independent auditor’s opinion. She noted that this audit is required by the state. Ms. Wilkey shared that the two goals of an audit are to receive a clean opinion that shows that all the figures are materially correct and they review the overall internal control environment, such as detailed procedures and policies. She reported that they found no concerns and they issued a clean opinion. She noted that information found under Management’s Discussion and Analysis, serves as the executive summary which includes financial results, trends, highlights and transactions. Ms. Wilkey shared that on Page 13, there is discussion about equity or value and there was about a \$13 million capital asset investment this year. She shared that the General Fund Report on Page 90 looks at ending fund balance, percentage of expenditures and provides recommended best practices for the City that suggests three months of reserve. She noted the income statement results on Page 90 shows the General Fund budget that was set at the front end of the year. She further noted that there was a surplus in the Fiscal Year with much of it coming in as revenue. She noted that income interest is strong and the City was able to capture it. Ms. Wilkey shared that Intergovernmental Revenues were strong as well and the City recognized ARPA dollars as revenue. She shared the SAS114 letter usually communicates issues with the audit and they did not find any issues with this audit. The management letter shares recommendations, but they had no new recommendations to provide. Ms. Wilkey expressed that she feels these are great results. Finance Director Baxter added that Council previously talked about Capital Projects and spending down reserves which didn’t happen this year but will likely come in the future. Mayor Manier opened the floor for questions and no questions were provided.

Item B: Accept & Place on File: Audited Financial Statements, Year Ending April 30, 2024 Mayor Manier presented the Audited Financial Statement for consideration. Alderpersion Stevens motioned to accept; Alderpersion Brownfield seconded.
6 Ayes: Adams, Brownfield, Butler, Martin, McIntyre, Stevens
0 Nays:
Motion carried by roll call vote.

Mayoral Communications Mayor Manier shared that they keep receiving questions about how to put an item on the agenda. He explained there was a 6–7-hour orientation for elected officials. He shared that several elected officials have made motions to put items on the agenda which then receives a second and a majority vote. He also shared that emails were recently received from three or more elected officials and both items were placed on the Committee of the Whole agenda. He asked that if anyone has issues with this, they should give him a call with their questions. Alderperson Stevens thinks the question is about who sets the agenda, is it the City Administrator or Mayor. Mayor Manier noted that he hasn't been asked that question and he doesn't put items on the agenda, it is done by staff and the City Administrator.

Council Report No questions or comments were provided.

Resolution: Mr. Oliphant presented the following resolution for consideration:
R-1422 (22-24) **Synopsis:** Adoption of this resolution would revise a previously approved easement from 2006, which allowed for the placement of a City entrance sign near the intersection of S. Main Street and E. Guth Road. The legal description portion of the resolution incorrectly identified the easement, and this revision would depict the actual allowable location for the sign.
Resolution - Grace Bible Church Entrance Sign Easement Execution **Title:** Resolution approving Grace Bible Church Entrance Sign Easement Execution
He shared that this was brought to his attention. This makes sure the legal description is correct. Alderperson Butler motioned to approve; Alderperson McIntyre seconded.
6 Ayes: Adams, Brownfield, Butler, Martin, McIntyre, Stevens
0 Nays:
Motion carried by roll call vote.

Second Reading Ord: Planning and Development Director Oliphant presented the following ordinance for consideration:
Approve Speed Limits for Freedom Pkwy., Dallas Rd., N. Cummings Ln., and W. Cruger Rd. **Synopsis:** Adoption of this ordinance would amend Chapter 52 of the Washington Municipal Code to establish maximum speed limits along portions of the new Freedom Parkway and Dallas Road and adjust maximum speed limits on N. Cummings Lane and portions of Dallas Road and W. Cruger Road.
Title: First Reading Ordinance: Approving Speed Limits for Freedom Parkway, Dallas Road, N. Cummings Lane, and W. Cruger Road
Alderperson Adams motioned to approve; Alderperson Brownfield seconded.
Alderperson Stevens asked who determined the speed limits on Freedom Parkway. Engineer Carr shared that it was determined by the design of the IDOT project. Regarding lowering the speed on Cruger, Mr. Carr explained that the police felt coming around a curve, going downhill and approaching a stop sign, warranted the reduction in speed as it will increase safety. The recommendations for Cummings will create consistency. Engineer Carr also noted there are signs missing on the north side and this will be uniform throughout. Engineer Carr recommended an amendment noting that language is mentioned twice. He recommends removing one of the two mentions of Wilmor Road in the proposed ordinance. Alderperson Adams amended his motion to remove the repetitive language and approve the ordinance. Alderperson Brownfield seconded.
6 Ayes: Adams, Brownfield, Butler, Martin, McIntyre, Stevens
0 Nays:
Motion carried by roll call vote.

Second Reading Ord: Planning and Development Director Oliphant presented the following ordinance for consideration:
Regulating Public Camping **Synopsis:** Adoption of this ordinance would regulate public camping within corporate boundaries and other actions in connection with the City of Washington.
Title: First Reading Ordinance: Regulating Public Camping in the City of Washington
Alderperson McIntyre motioned to approve; Alderperson Butler seconded.
6 Ayes: Adams, Brownfield, Butler, Martin, McIntyre, Stevens
0 Nays:
Motion carried by roll call vote.

Second Reading Ord: City Engineer Carr presented the following ordinance for consideration:
Request by Joshua and Shealah Biagioni to Annex 1123 Dallas Rd. **Synopsis:** Adoption of this ordinance would annex a parcel at 1123 Dallas Road totaling 1.17 acres into the City of Washington corporate limits and zone it to R-1A.
Title: First Reading Ordinance: Request by Joshua and Shealah Biagioni to Annex 1123 Dallas Road
Alderperson McIntyre motioned to approve; Alderperson Stevens seconded.
6 Ayes: Adams, Brownfield, Butler, Martin, McIntyre, Stevens
0 Nays:
Motion carried by roll call vote.

Alderperson Comments Alderperson Stevens thanked the young person for coming to the meeting and invited him back.

Exec Session At 6:52 Alderperson Martin motioned to move into Executive Session; Alderperson Adams Seconded for the purpose of: 5 ILCS 120/2(c)(5) The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired, and; 5 ILCS 120/2(c)(11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or

imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

Adjournment At 7:18 p.m. Alderperson Adams moved to adjourn; Alderperson McIntyre seconded. Motion carried unanimously by voice vote.

A handwritten signature in dark ink, appearing to read "Valeri L. Brod", is written over a horizontal line.

Valeri L. Brod, City Clerk