

The meeting was called to order by Chairman Butler at 6:00 p.m.

**Present:** Chairman Brian Butler, Alderperson Bobby Martin, Alderperson Lili Stevens

**Also Present:** City Administrator Jim Snider, Treasurer Abbey Strubhar, Finance Director Joanie Baxter, Planning and Development Director Jon Oliphant, Public Works Director Brian Rittenhouse, Deputy Police Chief Jeff Stevens

1. Non-member Aldermen Wishing to be Heard on Non-Agenda Item: *None*
2. Citizens Wishing to be Heard on Non-Agenda Item: *None*
3. Approval of Minutes from March 20, 2023 meeting: *Alderperson Stevens made a motion to approve minutes, seconded by Alderperson Martin. Motion carried.*
4. Business Items:
  - A. **Write-off of Uncollectible Accounts**

Finance Director Baxter reviewed the listing of uncollectible accounts. A total of \$337.50 for General Fund, \$930.62 for Water Fund and \$688.39 for Sewer Fund are being recommended for write-off.

Following discussion, Alderperson Martin made a motion, seconded by Alderperson Stevens to recommend the City Council approve write-off of the accounts on the Consent Agenda. Motion carried.
  - B. **Review of Revenue Reports for Period Ended April 30, 2023**

Finance Director Baxter reviewed the revenue reports for the period ended April 30, 2023. The reports represent the entirety of the fiscal year, except for those revenue sources that have a lag from the collection for which are still two months to be received on an accrual basis.
5. Other Business: *None*
6. Adjournment: *Motion approved by Alderperson Martin and seconded by Alderperson Stevens. Meeting adjourned at 6:26 p.m.*