

The meeting was called to order by Chairman Mike Brownfield at 6:00 p.m.

**Present:** Alderperson Mike Brownfield and Alderperson Dave Dingledine

**Also Present:** City Engineer Dennis Carr, Mayor Gary Manier, Planning and Development Director Jon Oliphant, Public Works Director Brian Rittenhouse, City Attorney Brittany Miller, City Administrator Jim Snider, Alderperson Lili Stevens

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- 1. Non-member Aldermen Wishing to be Heard on Non-Agenda Item:** Ald. Stevens asked if there is a past practice for water to be diverted through yards into inlets? Staff responded that this has been done previously.
  - 2. Citizens Wishing to be Heard on Non-Agenda Item:** Brian Mooty, attorney for Marlene Miller of 114 Walnut Street, asked about the location of the water main in relation to Ms. Miller's building on the Square.
  - 3. Approval of Minutes from March 6, 2023, Public Works Committee Meeting:** Motion to approve made by Ald. Dingledine, seconded by Ald. Brownfield. Motion approved.

**4. BUSINESS ITEMS:**

**A. CRACK SEALING CONTRACT INCREASE**

Staff solicited bids for crack sealing in 2022. Two bids were received and the low bid came from D&D Sweeping for \$32,400. Staff budgeted \$60,000. To date, D&D has completed a little more than \$15,000 of crack sealing work. Staff talked with the owner in the last week about when they would complete more work and they are expecting to start in the next couple of weeks, weather permitting. During the discussion, D&D indicated that material prices have increased, though the company would hold the costs at the 2022 contracted rate. D&D said that it could keep the same rate even if the contract were raised beyond the \$60,000 budgeted.

The budgeted amount will not cover all of the roads that need to be crack sealed, but it will for the following roads to some degree: Coventry, Prince George, Kensington, Wellington, Holborn, Hampton, Devonshire, Windsor, Devon, Westminster, Gillman, Newcastle, Dallas Mackenzie, Mitchell, Lexington, Labrador, Brown, Calvin, Ragan, Wigeon, Stoneway, Wood Cruger, S. Cummings, and N. Cummings. The City's Street crew also plans to do some crack sealing this year. Staff recommends increasing the purchase order to cover the entire \$60,000 that is budgeted.

*Comments: Ald. Dingledine asked about the approximate cost increase for next year. Staff responded that it looks like it will be between 5-7%. Ald. Dingledine asked if the budgeted work would be done by the end of FY 22-23. Staff responded that it would be done by then. Ald. Brownfield motioned, seconded by Ald. Dingledine to bring this to Council for approval tonight. Motion approved.*

**B. BID AWARD – DITCH GRADING**

Staff solicited bids for the regrading and shaping of the ditches in the Felkers and Beverly Manor subdivisions. The bid opening took place on March 30 and two bids were submitted. Stark Excavating was the low bid in an amount of \$148,630. Staff has included \$160,000 in the FY 23-24 budget and recommends awarding the bid to Stark Excavating in a not-to-exceed amount of \$160,000.

*Comments: Ald. Dingledine asked if this would include culvert cleaning. Staff responded that it would not be included. Ald. Brownfield motioned, seconded by Ald. Dingledine to bring this to Council tonight for approval. Motion approved.*

**C. EXCAVATOR DISCUSSION**

Public Works staff has discussed the benefits of purchasing an excavator for the past several years. Staff is appreciative of the Township's willingness to borrow its machine but feels it is time to purchase one for the City. Having a City-owned excavator will allow staff to complete jobs during the week or after hours without having to make arrangements to borrow from the Township. Staff has had the discussion of a large excavator to complete

large projects and brush burning compared to a mini excavator that can complete repairs to water and sewer mains, storm sewer repairs, and small ditch grading projects. Although both have their pros and cons, staff feels a mini excavator would be utilized more often for the day-to-day jobs.

Staff reached out to Alta Equipment Co. to get a quote to use as an estimated budget amount. Two quotes were provided, one for a 2022 machine and the other for a 2023 mini excavator. The 2022 make and model is one that staff has used in the past and was impressed with. Both are on-site in Bloomington. Large equipment has been taking several months or years to build and deliver. Having available equipment is a positive factor. The FY 23-24 budget is proposed to include \$120,000 to cover the cost of a mini excavator. Staff seeks feedback on purchasing an in-stock excavator from Alta or to go through a bidding process.

***Comments: Ald. Dingledine asked if this purchase would eliminate another backhoe. Staff responded that it would not, as there is typically a need for that machine and this would allow for the flexibility to use both. Ald. Brownfield said that this would be a good investment and allow the Township to potentially borrow the City's when necessary. Ald. Brownfield motioned, seconded by Ald. Dingledine to purchase an in-stock excavator and to have more discussion at the April Committee of the Whole meeting. Motion approved.***

**STAFF UPDATES:**

- The Oakwood sanitary sewer lining is complete.
- The CIPP lining will be done soon.
- Curb and gutter projects are wrapping up soon.
- The last order of salt has been fulfilled.
- Hydrant flushing will start on April 10.
- Brush pickup will occur during the week of April 17.
- The estimated shipping date is April 20 for the WWTP Generator.
- One plow truck is starting its build-out and the other will tentatively begin in September.
- The annual Arbor Day tree planting is tentatively scheduled for April 21 on the Square, weather permitting.
- Take Pride in Washington Day is scheduled for the morning of April 22. Contact the Park District for more details.
- Letters have been sent to each of the property owners near North Street and five responses have been received thus far. It is a project that is definitely needed and would assist with flood control in that area.
- The Freedom Parkway project is listed on the contractor's bulletin and bids are due at the end of April.
- TWM should be able to design all ten priority projects plus an additional small project. Most will require land acquisition with the exception of a basin on the 223 property.
- Staff is familiar with where the water line comes out of Marlene Miller's building but does not know where it ties into the main.

**OTHER BUSINESS:** None.

**ADJOURNMENT:** Motion made by Ald. Dingledine seconded by Ald. Brownfield. Meeting adjourned at 6:22 p.m.