

The meeting was called to order by Chairman Butler at 5:00 p.m.

Present: Chairman Brian Butler, Mayor Gary Manier, Alderperson Lili Stevens

Also Present: City Administrator Jim Snider, Finance Director Joanie Baxter, Treasurer Abbey Strubhar, Planning and Development Director Jon Oliphant, Police Chief Mike McCoy, Brittany Miller – Davis & Campbell

1. Non-member Aldermen Wishing to be Heard on Non-Agenda Item: *None*
2. Citizens Wishing to be Heard on Non-Agenda Item: *None*
3. Approval of Minutes from March 21, 2022 meeting: *Alderperson Stevens made a motion to approve minutes, seconded by Mayor Manier. Motion carried.*

4. Business Items:

A. Review of Revenue through April 30, 2022

Finance Director Baxter reviewed the Major Sources of Income Report with the Committee. The report shows all revenue through the end of the fiscal year with the exception of Sales Tax, Home Rule Sales Tax, Local Use Tax, and Telecommunications Tax all of which are intergovernmental revenues that have a lag between when collected and when received by the City. In these cases, there are two additional months of revenue to be recognized on the accrual basis for the fiscal year.

B. Write-off of Uncollectible Accounts

Finance Director Baxter reviewed the listing of Uncollectible Accounts that are due for write-off as of April 30, 2022. A total of \$2,030.67, comprised of \$745.65 for Water and \$1,285.02 for Sewer is recommended for write-off. This is the second and final write-off for the fiscal year and will bring the total to \$1,919.61 for the Water Fund and \$2,191.72 for the Sewer Fund for the year. The total budgeted for FY21-22 was \$4,000 for Water Fund and \$3,500 for Sewer Fund. Following review, Mayor Manier made a motion, seconded by Alderperson Stevens to recommend the City Council approve write-off of the accounts. Motion carried.

5. Other Business: Alderperson Stevens asked/commented the following:

- What can ARPA funds be used for? Staff discussed the primary uses as infrastructure but there are others as well that will be brought forward to the City Council for review in the coming months.
- Status of the Heider TIF agreement? Planning & Development Director Oliphant indicated that the agreement ended December 31, 2021. As of May 2020 the required penalties had been paid and the period May 2020 through December 2021 will be addressed through the EBITA calculation that will be done this year.
- PACVB agreement? Expired December 31, 2021. Staff still awaiting contract proposal from PACVB.
- Chamber of Commerce agreement? Expired April 30, 2022. Staff still awaiting contract proposal from Chamber.
- Comprehensive Plan Update? Planning & Development Director Oliphant indicated that the Plan is in the final stages and should be ready for adoption by the end of August. Maps and other documents will be going to the Planning & Zoning Commission in July.

6. Executive Session – At 5:42 p.m. Mayor Manier made a motion, seconded by Alderperson Stevens to convene in Executive Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity per 5 ILCS 120/2 (c)(1) of the Illinois Open Meetings Act. Motion carried.

A motion was made by Mayor Manier, seconded by Alderperson Stevens to leave Executive Session at 6:12 p.m. Motion carried.

7. Adjournment: *Motion approved by Alderperson Stevens and seconded by Mayor Manier. Meeting adjourned at 6:12 p.m.*