

1. Call to Order and Roll Call:

The meeting was called to order by President Mike Hillary at 8:30AM.

Roll Call:

Present: Mike Hillary, Ellen Dingedine, Ryan Hunsinger, Joshua Sutter, Jim Fussner

Absent: None

Also Present: Finance Director Joanie Baxter, Treasurer Abbey Strubhar, Accountant Jeanette Glueck, MVT Representative Rob Osmanski (called in)

2. Review Agenda – Deletions or Additions to Discussion Items Only – None.

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3. Investment Reporting by Mitchell, Vaught & Taylor:

Rob Osmanski provided a third quarter fund summary. Markets are still pretty volatile with a significant correction in September. Total assets as of September 30, 2021 were \$9.445 million, with just under \$7 million managed by MVT. The annualized return of investments since inception with MVT is 9.32%.

4. Review of Actuarial Recommendations

Jason Franken from Foster & Foster gave an overview of the actuarial study completed. With no changes to assumptions, the increase in the total City contribution is \$33,549. The Fund had impressive investment performance with a yield of 17.89%; however, the actuarial valuation incorporates a 5-year smoothing resulting in a 6.74% yield. Other factors affecting the results include Normal Cost increases due to an increase in number of active officers as well as payroll growth assumption. The percent funded improved from 59.3% to 61.2%. The total City contribution of \$713,027 is required which can be reduced by approximately \$25,000 in anticipated personal property replacement tax for a recommended tax levy of \$688,100 for the Police Pension Fund.

5. Approval of Minutes from July 26, 2021 Meeting: *Ellen Dingedine made a motion to approve minutes, seconded by Jim Fussner. Motion carried.*

6. Public Comment:

Alderman Lili Stevens indicated that she had confidence in the Board and appreciates being here.

7. Financial Reports:

Joanie Baxter provided a summary of the quarterly financial reports. Following review, Joshua Sutter made a motion, seconded by Mike Hillary to approve the reports. Motion carried.

8. Action Items:

A. Ratify Investments made via phone/memo:

A CD at Washington Community Bank in the amount of \$195,183.36 with a 2.70% interest rate matured on 9/5/2021 and was redeemed and deposited to the IPAVA MMA Account. Ellen Dingedine made a motion, seconded by Jim Fussner to ratify the investment. On roll call the vote was Hillary – yes; Dingedine – yes; Hunsinger – yes; Sutter – yes; Fussner – yes. Motion carried.

B. Investments Maturing before next quarterly meeting:

There is one CD maturing before the next meeting and a phone poll will be conducted to determine the best investment approach.

C. Ratification of Police Pension Fund Expenses (roll call vote):

Expenses since the last meeting were reviewed:

- Mesirow Insurance Services on 8/30/2021 in the amount of \$3,249.00 for Errors and Omissions Policy renewal

Mike Hillary made a motion, seconded by Ellen Dingledine to ratify the above expenses. On roll call the vote was Hillary – yes; Dingledine – yes; Hunsinger – yes; Sutter – yes; Fussner – yes. Motion carried.

D. Ratification of 3rd Quarter 2021 Investment transactions - MVT (roll call vote):

Motion to approve 3rd quarter investment transactions. Joshua Sutter made a motion to approve, seconded by Ryan Hunsinger. On roll call the vote was Hillary – yes; Dingledine – yes; Hunsinger – yes; Sutter – yes; Fussner – yes. Motion carried.

E. Approval of Officer James Minton to the Police Pension Fund:

James Minton was sworn in on 8/19/2021 and is in Tier 2. Ryan Hunsinger made a motion, seconded by Jim Fussner to approve the application. Motion carried.

F. Approval of Officer Benjamin Gregory to the Police Pension Fund:

Benjamin Gregory was sworn in on 9/9/2021 and is in Tier 2. Ellen Dingledine made a motion, seconded by Mike Hillary to approve the application. Motion carried.

G. Approval of Officer Kelley Noetzel to the Police Pension Fund:

Kelley Noetzel was sworn in on 9/16/2021 and is in Tier 2. Jim Fussner made a motion, seconded by Mike Hillary to approve the application. Motion carried.

H. Approval of IPPFA membership:

Ellen Dingledine made a motion, seconded by Joshua Sutter to approve the IPPFA membership renewal in the amount of \$795.00. Motion carried.

I. Acceptance of Police Pension Fund Annual Report for FYE 4/30/2021:

Following discussion, Joshua Sutter made a motion, seconded by Mike Hillary to accept the Police Pension Fund Annual Report for FYE 4/30/2021. Motion carried.

J. Recommendation for 2021 Police Pension Fund Tax Levy based on Actuarial Report:

Following discussion of the actuarial results as provided by Foster & Foster, Ellen Dingledine made a motion, seconded by Jim Fussner to recommend a tax levy of \$688,100 to the City Council. This is based on a total employer contribution of \$713,027 reduced by anticipated personal property replacement tax of \$25,000. On roll call the vote was Hillary – yes; Dingledine – yes; Hunsinger – yes; Sutter – yes; Fussner – yes. Motion carried.

K. Approval of Municipal Compliance Report for FYE 4/30/2021:

Following discussion, Mike Hillary made a motion, seconded by Ellen Dingledine to approve the Municipal Compliance Report for FYE 4/30/2021. Motion carried.

L. Acceptance of Military Service Credit – Joshua Sutter:

Joshua Sutter completed his purchase of military credit in the amount of \$24,631.62 on August 20, 2021. He provided the appropriate required documentation and as such, an additional two years will be added to his service credit. Joshua Sutter made a motion, seconded by Mike Hillary to approve the military credit purchase. On roll call the vote was Hillary – yes; Dingledine – yes; Hunsinger – yes; Sutter – abstain; Fussner – yes. Motion carried.

M. Ratification of Contribution Refund – Ryan Grossman:

A contribution refund in the amount of \$58,640.38 was made to Ryan Grossman on August 25, 2021 with check #50183. Ryan Hunsinger made a motion, seconded by Jim Fussner to ratify the contribution refund. On roll call the vote was Hillary – yes; Dingledine – yes; Hunsinger – yes; Sutter – yes; Fussner – yes. Motion carried.

N. Ratification of Contribution Refund – Tyler Willi:

A contribution refund in the amount of \$80,995.78 was made on behalf of Tyler Willi to TD Ameritrade Institutional on October 13, 2021 with check #53435. Ellen Dingledine made a motion, seconded by Joshua Sutter to ratify the contribution refund. On roll call the vote was Hillary – yes; Dingledine – yes; Hunsinger – yes; Sutter – yes; Fussner – yes. Motion carried.

O. Ratification of Portability Transfer – Brian Larimore:

A portability transfer was made for former officer Brian Larimore to the Normal Police Pension Fund on September 22, 2021 in the amount of \$32,517.38. Ryan Hunsinger made a motion, seconded by Mike Hillary to ratify the portability transfer. On roll call the vote was Hillary – yes; Dingledine – yes; Hunsinger – yes; Sutter – yes; Fussner – yes. Motion carried.

P. Approval of annual pension increases effective January 1, 2022:

All increases were approved as follows:

| Pension increases | Monthly Increase | New Monthly Amount | Motioned | Seconded | Hillary | Dingledine | Hunsinger | Sutter | Fussner |
|--------------------|------------------|--------------------|------------|------------|---------|------------|-----------|--------|---------|
| David Densberger | \$103.91 | \$3567.44 | Fussner | Hillary | Yes | Yes | Yes | Yes | Yes |
| Mary Densberger | \$41.07 | \$1410.37 | Dingledine | Sutter | Yes | Yes | Yes | Yes | Yes |
| James Fussner | \$133.33 | \$4577.51 | Hunsinger | Sutter | Yes | Yes | Yes | Yes | Yes |
| Rosalie Gerkin | \$147.81 | \$5074.85 | Dingledine | Fussner | Yes | Yes | Yes | Yes | Yes |
| James Kuchenbecker | \$233.06 | \$8001.58 | Hillary | Dingledine | Yes | Yes | Yes | Yes | Yes |
| David Stark | \$121.63 | \$4176.02 | Sutter | Hillary | Yes | Yes | Yes | Yes | Yes |
| Don Volk | \$212.69 | \$7302.38 | Fussner | Dingledine | Yes | Yes | Yes | Yes | Yes |
| Mike Williams | \$97.83 | \$3358.74 | Hunsinger | Hillary | Yes | Yes | Yes | Yes | Yes |
| Chuck Woolley | \$133.08 | \$4569.21 | Hunsinger | Dingledine | Yes | Yes | Yes | Yes | Yes |

Q. Approval of change in pension payment date:

Discussion was held on changing the pension payment date to closer to the end of the month. In the past, the pension payments were processed with City payroll and paid the 2nd pay period of every month which varies from month to month. With the City's new payroll system, the pension payroll can be processed at anytime and there has been a request by a pensioner to establish a more consistent payment date. Following discussion, Joshua Sutter made a motion, seconded by Mike Hillary to change

the pension payment date to the last Friday of each month. If the last Friday is a holiday in which City Hall is closed, the payment date would be the day prior to the holiday. Motion carried.

9. Discussion Items:

A. Pension Reform Update:

Waiting for information on the timing of the transfer of assets. There are some lawsuits that have been filed that could affect the implementation timeline.

B. 2022 Meeting Schedule

The schedule was distributed for the 2022 quarterly meetings.

C. Inactive Contributions – Tyler Hodges

Tyler Hodges resigned September 15, 2021 and a letter has been sent to him to request a contribution refund or rollover.

D. Training Requirements and Opportunities:

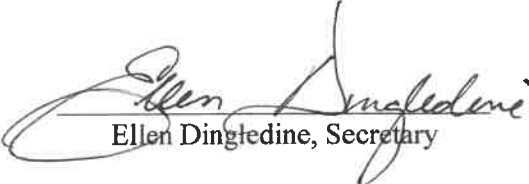
Training opportunities were reviewed. Joshua Sutter asked about transferring service from other states and Finance Director Baxter indicated that she did not know if portability applied to out-of-state service and would have to do some research.

10. Adjournment:

With no further business, Ellen Dingedine made a motion, seconded by Joshua Sutter to adjourn the meeting at 10:15 a.m. On roll call the vote was Hillary – yes; Dingedine – yes; Hunsinger – yes; Sutter – yes; Fussner – yes. Motion carried.

Next Meeting Monday, January 24, 2022 @ 8:30am

Respectfully submitted,


Ellen Dingedine, Secretary