

WASHINGTON POLICE PENSION FUND
BOARD MEETING
City Hall Conference Room
Monday, May 11, 2020 - **Minutes**

1. **Call to Order.** President Michael Hillary called the meeting to order at 8:30 a.m.
2. **Roll Call.** Finance Director Joanie Baxter took the roll.

Present

Michael Hillary, President
James Wetzel, Vice President
Greg Gordon, Secretary
Troi Westbrook, Assistant Secretary
James Fussner, Representative

Also, in attendance were Finance Director Joanie Baxter, Treasurer Ellen Dingedine, Accountant Jeanette Glueck, City Administrator Ray Forsythe, Alderman Liliya Stevens, Dwight Ower with Mitchell, Vaught and Taylor and Administrative Assistant Audrey Miller.

3. **Review Agenda.** The agenda was reviewed and Treasurer Dingedine requested to add to the Illinois Sustainable Investment Act under the discussion items.
4. **Investment Reporting.** Dwight Ower from Mitchell, Vaught & Taylor was present for the meeting via Zoom. He stated it was the worst first quarter ever in U.S. Stock Market history but there was a nice recovery in April. He reviewed the timeline and explained that at the end of the year, the GDP was at 2.1%. They just received the first quarter GDP which was at - 4.8% which is a preliminary amount since there is more information to analyze. It is expected to be lower and it is also expected that the 2nd quarter amount will be lower yet. The Fed cut rates to near 0.0% which has an impact on the bond yields and Congress approved a \$2.2 trillion package to aid laid off workers and businesses. The Portfolio Performance Summary included information from 04/30/2019 thru 04/30/2020. Beginning value as of 04/30/2019 was \$5,594,021.74 and the ending value as of 04/30/2020 was \$5,460,500.42 with an investment loss of \$32,528.32. The gains from last year helped offset the losses from the first quarter of this year. Finance Director Baxter commented that the IML has made a request to extend the amortization period by ten years which could have an impact on the tax levy.
5. **Meeting Minutes Approval.** No changes needed to be made to the January 27, 2020 meeting minutes. Gordon made a motion to approve the minutes. Fussner seconded the motion. The motion carried and the minutes were approved.
6. **Public Comment.** There were no public comments.
7. **Financial Reports.** Financial Director Baxter reviewed the reports which were results as of 03/31/20. Treasurer Dingedine commented that Ipava is still paying an APY of 2.7 right now on the general bank accounts. Wetzel made a motion to approve the financial reports. Hillary seconded the motion. All approved. Motion carried and reports were approved.
8. **Action Items.**
 - A. **Ratify Investment made via phone/memo approval.** Redeemed CD with Washington State Bank at 1.50% that matured on 02/22/20 for \$136,662.83 and deposited it into an

Ipava State Bank Money Market account. Memo had been approved over the phone. Gordon made a motion to approve the ratification. Wetzel seconded. Roll call vote: Hillary – yes; Wetzel – yes; Gordon – yes; Westbrook – yes; Fussner – yes. Motion carried.

- B. Investments Maturing before next quarter. None
- C. Ratification of Police Pension Fund Expenses. There was one expense from 02/17/20 for the IPPFA Conference for \$925.00. A refund of \$540.00 was issued on 03/17/20 for four attendees who did not attend. Total expense amount of \$385.00. No indication at this time of when the next conference will be scheduled. Westbrook motioned to approve the expenses. Hillary seconded. Roll call vote: Hillary – yes; Wetzel – yes; Gordon – yes; Westbrook – yes; Fussner – yes. Motion carried.
- D. Ratification of 1st Quarter 2020 Investment Transactions with MVT. Wetzel made a motion to approve and Hillary seconded. Roll call vote: Hillary – yes; Wetzel – yes; Gordon – yes; Westbrook – yes; Fussner – yes. Motion carried.
- E. Approval of Atwell & Atwell Invoice. The invoice is for \$200.00 for professional services which included advisory emails regarding the Open Meetings Act. Gordon motioned to approve. Fussner seconded the motion. Roll call vote: Hillary – yes; Wetzel – yes; Gordon – yes; Westbrook – yes; Fussner – yes. Motion carried.
- F. Approve extension of required training deadline. Board of Trustees training has been extended for up to 6 (six) months which would take the deadline from August to February. Gordon made a motion to approve the training extension deadline. Fussner seconded the motion. All approved. Motion carried.

9. Discussion Items.

- A. Pension Reform Update. Dwight Ower from MVT had previously discussed this. Any further updates will be forwarded to the Board.
- B. Predatory Lending Law Compliance. Accountant Glueck sent out the forms to the local banks and all have been received except for ones from Ipava and Busey. A second request was sent to them requesting a response by the end of the month.
- C. Illinois Sustainable Investment Act (ISIA). Treasurer Dingleline explained the Illinois Sustainable Investment Act was passed last fall and a portion of it relates to pension plans. It explains that the investment policy must incorporate reference to this Act. She wanted to get Mr. Ower's response regarding this and to see if any changes needed to be made to the policy to ensure compliance. Mr. Ower acknowledged that they have received similar requests and have already drafted a paragraph which incorporates language directly from the ISIA which he will forward so the Board can vote and approve it at the next meeting. It will then need to be filed with the Department of Insurance after the Board approves the amendment.
- D. Jim Wetzel's Board Resignation. Wetzel has been on the Board since 2012. Hillary and board members thanked him for his time and service on the Board.

10. Adjournment. Wetzel made a motion to adjourn. Gordon seconded the motion. Roll call vote: Hillary – yes; Wetzel – yes; Gordon – yes; Westbrook – yes; Fussner – yes. Motion carried. Meeting was adjourned at 9:21 a.m.

Respectfully Submitted,



Greg Gordon, Secretary