

The meeting was called to order by Chairman Mike Brownfield at 5:00 p.m.

Present: Alderman John Blundy, Alderman Mike Brownfield, and Alderman Dave Dingledine

Also Present: City Engineer Dennis Carr, City Attorney Brittney Miller, Planning and Development Director Jon Oliphant, Utilities Superintendent Brian Rittenhouse, Public Works Director Kevin Schone, Alderman Lili Stevens

1. **Non-member Aldermen Wishing to be Heard on Non-Agenda Item:** None.

2. **Citizens Wishing to be Heard on Non-Agenda Item:** None.

3. **Approval of Minutes from November 1, 2021, Meeting:** Motion to approve made by Alderman Dingledine, seconded by Alderman Blundy. Motion approved.

4. **BUSINESS ITEMS:**

A. SANITARY LATERAL ORDINANCE DISCUSSION:

Prior discussions have been held to receive direction on the ownership responsibilities of the sanitary lateral as well as disconnecting the stormwater drainage from sanitary laterals. The direction given is that the homeowner would be responsible for the maintenance but the City would be responsible for the roadway. Once a required cleanout is installed, the City would then take over ownership from that cleanout to the main.

Staff proposes that modifications be made to Chapters 52 and 96 of the City Code to clarify the maintenance obligations for connections to the City's sanitary system and any penalties for illegal connections. Any sump pump that is hooked into the sanitary sewer system would need to be unhooked within one month of a written notification to the owner. Any perimeter tiles hooked into the sanitary sewer would need to be disconnected within six months from the date of the notice. If violations continue after these time periods, the financial penalty would be \$100 per month. The first penalty can be enforced by the issuance of a "Notice of Violation" for the fine amount or by the issuance of a "Notice to Appear."

Comments: The penalty structure is intended to be fair to the property owner. Alderman Dingledine asked that a brief synopsis of any prior discussions be included to assist the Committee members. Alderman Dingledine motioned and Alderman Blundy seconded to recommend approval and to have it on this evening's Council agenda as a second reading ordinance. Motion approved.

B. EQUIPMENT AND CIP'S EARLY BID DISCUSSION:

Staff is evaluating procurement methods due to equipment lead times and supply chain issues. The discussion has come up on whether it would be beneficial to bid scheduled MERF equipment and CIP projects early given these issues. Bids could be completed early and ready for approval in May, if not prior to then. Staff would also like to issue purchase orders with contract language on when ordered equipment could be received.

Comments: There is a significant lag time in securing equipment. Alderman Brownfield asked if staff has a preference on how much earlier the bids should be solicited. Staff responded bid solicitation could begin in December to be ready for awards in February. Alderman Dingledine stated that he is supportive of forward-thinking given the delays in procurement. A question was asked about the tentative date for delivery of a John Deere vehicle. January 22 is the tentative date and the Sourcewell membership helps in getting this sooner. Staff will be bringing bids to Council in early 2022.

C. JACKSON STREET BRIDGE DISCUSSION:

Staff was made aware of a deteriorating bridge connecting Jackson Street with Washington Park. The bridge is located within City right-of-way. A pre-fabricated bridge is typically the most cost-effective. The design engineering cost figures to be roughly \$15,000-\$20,000. The bridge is currently safe to walk on but will continue to decline.

Comments: Alderman Brownfield said that we should plan for the design now and for the future replacement. That was the consensus opinion of the Committee.

STAFF UPDATES: None

OTHER BUSINESS:

- The second open house for the comprehensive plan will be held on December 16 from 4-7 pm at Five Points. It is intended to be informal and citizens can come and go as they please. Input can also be offered through other means for those that are not able to or are not comfortable attending.
- Hilldale cleanup is still needing to be done.
- Lawndale/Holland - Holding final landscaping payments until the spring and landscaping is fixed.
- The North Street culvert is in place.
- Salt: taller door... being budgeted for getting dump trucks in and out of the salt building without fear of damaging the building.
- EJ Equipment... Camera truck conversion should be completed by Christmas
- MEOC (?) trailer... Will be moved to Oswego for storage and maintenance.
- Road widener/Cat backhoe... We would look to see if money is available to purchase a Road Widener since the asphalt paver wouldn't work for us.
- Surplus cars disposed as of today... At this time, I think that 7 of the 12 vehicles for trade had been taken.
- Alderman Dingedine asked about the recent surveying on BR 24 near Hillcrest Golf Course. Staff is unaware what project that may have been associated with but it likely was not attributable to the eventual BR 24 reconstruction since the engineering firm solicitation has not begun yet.

EXECUTIVE SESSION for the purpose of setting the price for sale or lease of property owned by the public body.” (5 ILCS 120/2(c)(6)) and/or for the purpose of the operation by a municipality of a municipal utility or the operation of a municipal power agency or municipal natural gas agency when the discussion involves (i) contracts relating to the purchase, sale, or delivery of electricity or natural gas or (ii) the results or conclusions of load forecast studies. (5 ILCS 120/2(c)(23). Motion approved to move into Executive Session at 5:35 p.m.

ADJOURNMENT: Motion approved by Alderman Blundy, seconded by Alderman Dingedine. Meeting adjourned at 5:51 p.m.