

The meeting was called to order by Chairman Daniel Cobb at 5:00 p.m.

Present: Chairman Daniel Cobb, Alderman Lili Stevens, Mayor Gary Manier

Also Present: Finance Director Joanie Baxter, City Engineer Dennis Carr, Planning and Development Director Jon Oliphant, Treasurer Abbey Strubhar

1. Non-member Aldermen Wishing to be Heard on Non-Agenda Item: *None*
2. Citizens Wishing to be Heard on Non-Agenda Item: *None*
3. Approval of Minutes from May 17, 2021 Meeting: *Mayor Manier made motion to approve minutes, seconded by Alderman Cobb. Motion approved.*

4. Business Items:

A. WRITE-OFF OF UNCOLLECTIBLE ACCOUNTS:

Discussion was held on accounts receivable that are being recommended for write-off as of April 30, 2021, including water and sewer receivables for final bills that were sent to collection between six and nine months ago.

Following discussion Alderman Cobb made a motion, seconded by Mayor Manier to recommend the City Council approve the total write-offs of \$798.40 for Water and \$559.17 for Sewer which will bring the total to \$2,513.94 for Water and \$2,309.12 for Sewer for the fiscal year. Motion carried. The total budgeted for FY20-21 was \$3,500 for Water Fund and \$7,000 for Sewer Fund. *Comments: Finance Director Baxter indicated that the staff procedures for following up on delinquent accounts, turning off water between tenants, monthly billing and leak detection have all contributed to reducing the write-offs over the past five years.*

B. FY 2020-2021 AUDIT EXTENSION REQUEST:

Finance Director Baxter reviewed her request for an extension for the FY20-21 audit. Following discussion, the Committee agreed the request was warranted and Mayor Manier made a motion, seconded by Alderman Stevens to recommend the City Council approve the request for extension. Motion carried.

C. BUSINESS 24 AND EAGLE INTERSECTION SIGNALIZATION FUNDING:

A majority of the Council expressed a desire to move forward with the intersection signalization and tasked Staff with determining potential funding sources. A signal would slow traffic traveling through that area and assist with access to numerous businesses and the District 51 schools. Funding for the signalization of the Business 24 and Eagle Avenue intersection was not budgeted for in the current fiscal year. While we are early in the fiscal year, we have also made some decisions regarding other projects/equipment that have made some funds available.

The combination of funds would give the city \$350,000 to pay for the signalization which will be more than enough to move forward with. Additionally, the most recent home rule and municipal sales tax receipts have been very positive and are currently projected to be \$336,196 over budget with one month remaining in the prior fiscal year. Staff recommends moving forward with the signalization of the Business 24 and Eagle Avenue intersection.

Comments: Alderman Stevens asked what has allowed for the consideration of a stoplight now given that access to the District 51 schools has been challenging for some time. City Engineer Carr said that a revised intersection design study undertaken by Beck Oil included traffic counts based on District 51 being back in full session this spring instead of the hybrid learning that the schools were doing last fall. There may be no guarantee that IDOT would approve a signal at this intersection after they have completed engineering as part of the BR 24 reconstruction. Alderman Cobb and Mayor Manier both indicated their support for the project. The direction from the committee was to bring it to the Council that evening for a vote on the use of City funds towards the purchase and installation of the signals, which would be done under a permit approved by IDOT.

5. Other Business: *None*
6. Executive Session: To discuss collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
7. Adjournment: *Motion approved by Alderman Cobb seconded by Alderman Stevens. Meeting adjourned at 5:50 PM.*