

The meeting was called to order by Chairman Daniel Cobb at 5:00 p.m.

**Present:** Chairman Daniel Cobb, Alderman Lili Stevens, Mayor Gary Manier

**Also Present:** Finance Director Joanie Baxter, Planning and Development Director Jon Oliphant, HR Manager Alyssa Goodman, Treasurer Abbey Strubhar

1. Non-member Aldermen Wishing to be Heard on Non-Agenda Item: *None.*
2. Citizens Wishing to be Heard on Non-Agenda Item: *None*
3. Approval of Minutes from April 19, 2021 Meeting: *Mayor Gary Manier made motion to approve minutes, seconded by Alderman Stevens. Motion approved.*

4. Business Items:

**A. NON-RESIDENT WATER ACCOUNT PROPERTY ANNEXATIONS:**

The owner of 1940 Inglewood Drive reached out to staff recently asking about connecting to the City's water, as his existing well is failing. This one-acre property at the corner of Inglewood and Lori Lane is unincorporated and entirely surrounded by other parcels in the city limits. The direction from the Public Works Committee was to require annexation as part of a City water connection.

There are five current non-resident water accounts. Each pay an additional 20% surcharge as mandated by City Code. Two of the accounts (910 S. Main and 405 Charlotte) are residential properties and would have a positive net financial impact as a result of annexation. The other three accounts are associated with Wehnes Enterprises on S. Main. An agreement approved in 1985 allowed for the extension of water to the 1103, 1103½, and 1105 S. Main properties. The 1105 S. Main property was annexed in 1993 but the Wehnes parcels have not been annexed.

Staff seeks feedback on whether annexation should be sought for these parcels as with the 1940 Inglewood property as allowed by City Code.

*Comments: The consensus of the committee was to require annexation. Staff will reach out to each of the owners to notify them of the need to annex. Motion approved by Mayor Manier, seconded by Alderman Stevens. Motion carried.*

**B. SQUARE LIGHTING UPGRADES:**

Staff recently received a request from a couple of the Square business owners about increasing the lighting within the interior park to improve both the night security and the aesthetics. The weekly Rove + Ramble events will begin on June 3 and additional lighting is sought in coordination with that.

Staff and our electrical inspector, Ty Slonneger of RNS Electric, met with the business owners to discuss the possible options to improve the lighting. The desire is to have string lights be placed above all four of the walkways. In order to accommodate that, 25' high telescoping poles would be needed near each of the entrances. Concrete bases should be poured for each to ensure greater stability. Lights could then be strung to connect with existing light poles near the fountain. The TIF Fund would pay for the purchase and labor, which has a rough estimate of \$4,850. Staff is seeking feedback from Committee.

*Comments: Chairman Cobb said that his preference would be for RNS to complete the labor and not take the City's Public Works employees away from other work. The committee was excited for the upgrades.*

**C. VOICE OVER IP PROPOSAL UPDATE:**

Finance Director Baxter gave an update in regard to the Voice over IP (VoIP) proposal. IT360 has been providing guidance to Maureen Lyons, Communication Specialist who is the Staff lead on the project. One proposal has been received from the current phone system vendor, Heart Technologies. Staff has worked with Heart for the past 20 years and has a good working relationship with them and are pleased with the customer service that has been provided over the years. This proposal will be reviewed and brought to Council for approval in June.

*Comments: None.*

5. Other Business: Alderman Stevens asked about the Treasurer's Report and if it had to be published and when it is due. Finance Director Baxter responded that it does have to be published in the newspaper but that the deadline is six months following the end of the fiscal year, so by the end of October 2021.
6. Adjournment: *Motion approved by Mayor Manier, seconded by Alderman Cobb. Meeting adjourned at 5:35 PM.*