

The meeting was called to order by Chairman Mike Brownfield at 5:00 p.m.

Present: Alderman Mike Brownfield, Alderman Brett Adams, and Alderman Dave Dingleline

Also Present: City Engineer Dennis Carr, Planning and Development Director Jon Oliphant, Utilities Superintendent Brian Rittenhouse, Public Works Director Kevin Schone, Alderman Lili Stevens

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1. **Non-member Aldermen Wishing to be Heard on Non-Agenda Item:** None.

2. **Citizens Wishing to be Heard on Non-Agenda Item:** 1) Allison Montgomery asked whether recent surveying on W. Cruger Road was associated with the recreation trail on the north side of the road. Staff said that it was not associated with that and was instead related to the Citywide Stormwater Study; and 2) Brett Pudik asked about the status of the Trunk Line RFQ. Staff has received interest from 10 firms and three of those have indicated that they will not submit. The submittal deadline is September 8.

3. **Approval of Minutes from July 6 and August 2, 2021 Meetings:** Motion to approve made by Alderman Dingleline, seconded by Alderman Adams. Motion approved.

4. **BUSINESS ITEMS:**

A. BOBLINK CONSTRUCTION ENGINEERING AGREEMENT – SUPPLEMENT:

Millennia Professional Services Inc has been doing the Phase 3 Engineering (Construction Engineering) for this Safe Routes to School Project. The project itself is looking like it will come in under budget. With this project using IDOT administered money, we have had to have the resident engineer out there to confirm that the contractor was indeed watering the sod. With the heatwave in May/June, the sod was requiring a lot of attention and now that some of the sod has subsequently died, we require the engineering services for when the contractor removes and replaces the dead sod. Since everything was done within tolerance of the IDOT spec book, we cannot back charge the contractor for the engineering overage.

Fiscal Impact: The original agreement with Millennia was for \$34,500. The supplement requested is for an additional \$4,490.

Recommendation Summary: Staff requests approval of the supplement to the agreement with Millenia for an amount not to exceed \$4,490.

Comments: The Committee unanimously recommended to bring this item to this evening's City Council meeting for approval.

B. WASTEWATER TREATMENT PLANT #1 DEMO PHASE I BID AWARD:

Wastewater Treatment Plant #1 was Decommissioned on September 29th 2020. With safety recommendations from the IEPA and because of the upcoming Phase 2B Sewer Trunk Line, Staff put together a Phase I Demo Project. Phase I Demo includes the Drying Beds, Digester, and Trickling Filter.

Bids are as follows:

Iron Hustler Excavating \$94,666.00

Stark \$103,975.00

Fiscal Impact: Not to exceed the current bid of \$94,666.00. \$81,000 was budgeted, however there are sufficient funds in Account 508-000-510-1000 to cover the cost of this project.

Recommendation Summary: Staff has reviewed the bid and we should be able to work with Iron Hustler, who is the low bidder, to further reduce the cost by completing grading and seeding work inhouse getting us closer to the budgeted amount. Staff recommends awarding Iron Hustler the Demo Contract at a not to exceed amount of \$94,666.00

Comments: The work is to be done this fall within the next few weeks. The Committee unanimously recommended to bring this item to the City Council's consent agenda for approval.

C. OAK CREEK SUBDIVISION STREET CONNECTION CONSIDERATION:

The property is currently owned by Villa 5, LLC, which was the developer for Section 7. A prospective buyer recently asked staff about the possibility of constructing a sole single-family house on the lot. While this is a permitted use, staff raised some concern about the planned connectivity of Autumn Ridge and/or Rustic Oak with Sycamore. Both Autumn Ridge and Rustic Oak are intended to connect with Sycamore upon the construction of future Oak Creek phases. Neither of these roads currently have properly designed cul-de-sacs.

The PZC offered three possible options with the caveat that it should be discussed further by the Public Works Committee:

1. Connect Autumn Ridge with Sycamore and construct a cul-de-sac at the end of Rustic Oak;
2. Construct a U-shaped connection between Autumn Ridge and Rustic Oak; and
3. Construct cul-de-sacs at both Autumn Ridge and Rustic Oak.

The infrastructure cost would be the responsibility of the buyer/developer. The City would be responsible for future maintenance of anything that is dedicated as public right-of-way.

Action Requested: Staff requests direction on what the City would require for the extension of any of these three streets in Oak Creek.

Comments: The Committee asked the prospective buyer if she could submit a rough site plan showing the desired location of a house. If so, the desire was to schedule this for additional feedback at an upcoming Public Safety Committee meeting to hear further thoughts on the various options and its impact on safety.

D. PRIVATE WATER LINE LEAKS:

We have recently found several leaks on private water service lines that exist between our curb shut off and the water meters in a resident's homes. This water is unaccounted for and costs the City money, as well as causes wet yards or water in curb lines. Staff would like to put something in writing that would spell out recourse for this issue so that we can approach each of these issues in the same manner.

We already have an ordinance that spells out what happens if we find a defective meter, though this ordinance does not have any type of time frame spelled out for replacement. We have added private water leaks to this section as they both deal with unaccountable water. This ordinance adjustment would establish a 7-day time frame for the resident to replace their meter or repair the water leak. The recourse for failing to repair/replace would be the City to turn off the water.

Fiscal Impact: Fixing these leaks and replacing broken meters will reduce unaccountable water.

Recommendation Summary: Staff would like discussion on the Ordinance as written, and move to place the items on the Committee of the Whole meeting of September 13th for Council discussion.

Comments: The Committee felt it would be best to have a timeframe that specifies the intent to replace the meter or to repair a leak. The Committee felt comfortable with seven days as being an appropriate timeframe. This will be moved to the September Committee of the Whole meeting for further discussion.

E. SANITARY LATERAL ORDINANCE DISCUSSION:

At a previous Public Works Committee Meeting, there was discussion about updating ordinances for the ownership responsibilities of the sanitary lateral as well as disconnecting the stormwater drainage from sanitary laterals. There will be costs associated with the initial investigation. The investigation would likely include the use of a contractor to perform a smoke type investigation. There would then be additional costs associated with the payment of the grants to the residents upon their compliance to the program. There would be a decrease in I&I and thusly a

decrease in flows to the WWTP.

Recommendation Summary: Staff would like discussion on the ordinances as written, and move to place the items on the Committee of the Whole meeting of September 13th for Council discussion

Comments: The Committee unanimously recommended that this be brought to the next Committee of the Whole meeting for further discussion.

F. STORM WATER DRAINAGE EASEMENT DISCUSSION:

The common law rule for the maintenance within any stormwater easements (SWE's) is that it is the responsibility of the easement owner (i.e., the City) and not the property owner. However, this does not apply if the parties that created the SWE's provide for an "agreement to the contrary" that would alter the City's common law maintenance obligations.

In such section of the Code, the City accepts maintenance obligations for certain portions of the storm water drainage system within single-family developments. However, terms such as "storm water conveyance system" and "vegetative cover" are undefined in Chapter 53. Thus, the intent and extent of the maintenance obligations of the City and property owner are unclear. As such, the safest course of action for past SWE's is for the City to accept the common law rule of having maintenance responsibility for anything other than weeds and grass as addressed in Chapter 96 of the City Code-Nuisances. For future SWE's, it would be recommended to amend Chapter 152-Subdivision Code-to have precise SWE's language to include in final plats prior to their approval.

Fiscal Impact: TBD depending on whether any change to the future maintenance obligations may put more of a burden on the City.

Action Requested: Staff requests direction on how to handle maintenance within current SWE's prior to the consideration of a possible code amendment ordinance for future SWE's at an upcoming City Council meeting.

Comments: The Committee felt that amending Chapter 53 and 152 would be beneficial to clearly indicate the maintenance responsibility within SWE's. The Committee directed staff to draft proposed a proposed amendment to a future PWC meeting.

STAFF UPDATES:

- A. CCTV Camera Van Retro Fit Bid Update: Staff had a bid opening on September 2nd and is in the process of reviewing the bids and we will have a recommendation for the COW Meeting on the 13th.
- B. Sewer Main Lining Updates: Staff is removing some of the East End CIPP Project main, due to being in good condition, and working on putting it towards the West Lake CIPP Main Project. The East end project will go from an estimated \$164,000 to \$100,000 and the West Lake Project will be an estimated \$155,000 to \$165,000. Once these projects are done, we will have used an estimated \$255,000 to \$265,000 of the \$300,000 budgeted for CIPP Lining to line around 8,500 feet of sewer main.

OTHER BUSINESS:

- Sealcoating has been completed on many streets using a fog seal product to bind the product. This may likely be the best means to complete sealcoating in the future.
- The Cemetery staff has been doing good work trimming around headstones.

EXECUTIVE SESSION: For the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body per 5 ILCS 120/2(c)(1) of the Illinois Open Meetings Act Motion made by Alderman Adams, seconded by Alderman Dingleline to move into Executive Session at 5:55 p.m. Motion made by Alderman Adams, seconded by Alderman Dingleline to move into open session at 6:01 p.m.



PUBLIC WORKS COMMITTEE MEETING MINUTES

TUESDAY, SEPTEMBER 7, 2021 AT 05:00 PM

WASHINGTON DISTRICT LIBRARY

ADJOURNMENT: Motion approved by Alderman Adams, seconded by Alderman Dingedine. Meeting adjourned at 6:02 p.m.