

Mobile Vendor License Application

CITY OF WASHINGTON, ILLINOIS

(Right-of-Way or Public Property)

<u>Fully completed</u> applications must be received by the City of Washington no less than <u>48 business hours</u> prior to the start of the event. Applications can be delivered or mailed to Washington City Hall at 301 Walnut Street, Washington, IL 61571 or emailed to <u>vbrod@ci.washington.il.us</u>.

| NAME OF APPLICANT: | |
|--|---------------------------------------|
| NAME OF BUSINESS: | |
| PHONE: EMAIL: | |
| PERMANENT BUSINESS ADDRESS: | |
| IS THIS PART OF A SPECIAL EVENT? YES NO IF YES, EVENT NAME: | |
| TYPE OF VENDING TO BE CONDUCTED: ☐ FOOD AND/OR BEVERAGE ☐ F | RETAIL GOODS |
| INTENDING TO DO BUSINESS DATE(S): | |
| INTENDING TO DO BUSINESS TIME(S): | |
| INTENDING TO DO BUSINESS LOCATION: | |
| IF THE LOCATION OF YOUR MOBILE SERVICE WILL DIRECTLY IMPACT PARKING | IN FRONT OF A BUSINESS PLEASE PROVIDE |
| THE BUSINESS NAME: | (See back for details) |
| SIGNATURE OF IMPACTED BUSINESS(ES) OWNER/MANAGER: Permission needed prior to submitting application. The following items must be received along with the completed application at least 48 hours before the event: Completed and signed application to expire December 31st of the application year State Permit Fee (payments may be made in person, by mail or via phone) Marked map showing placement of vehicle on right-of-way or public property (may use map on back for parking on the square) Current Retail Food Service Permit from Tazewell County Health Department Business Certificate of Registration (IL Department of Revenue) Current insurance policy (Commercial General Liability & Automobile Liability) See attached for limits | |
| By signing below, I understand: I am responsible for obtaining my permit from City Hall prior to the set-up of my intended event. I will display the issued permit in a location visible to event officials and customers. This permit will expire on December 31st and it is my responsibility to renew my application each year. This permit covers only the events listed on the permit. Additional events require a new/updated application. I may be asked to leave an event should I fail to comply with this application process, City Code or State Statue. I am required to collect the local sales tax of 9% which I will then allocate to the City per IL Department of Revenue. The City of Washington maintains the right to deny/revoke permits based on the failure to meet the above items. SIGNATURE OF APPLICANT | |
| FOR OFFICE USE ONLY \$25.00 annual permit fee paid: yes n/a | date |

INSURANCE LIMITS

Commercial General Liability coverage:

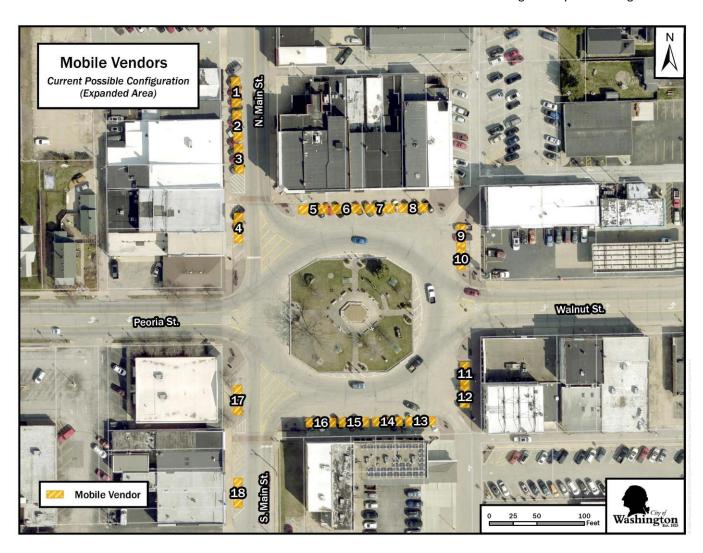
- (1) Each occurrence \$1,000,000
- (2) Damage to rented premises \$100,000
- (3) Medical Expenses (any one person) \$5,000
- (4) Personal & Advertising injury \$1,000,000
- (5) General Aggregate \$1,000,000
- (6) Products Comp-Op Aggregate \$1,000,000

Automobile Liability coverage:

(1) Combined Single Limit (each accident) - \$1,000,000

Must state the following within:

The City of Washington as an Additional Insured on the Commercial General Liability, Auto Liability, and Excess Liability when required by written contract or agreement regarding activities by or on behalf of the Named Insured. This insurance is primary insurance and any other insurance maintained by the Additional Insured shall be excess only and non-contributing with this insurance. A waiver of subrogation applies to the Commercial Liability, Auto Liability, Excess Liability and Workers' Compensation/Employers Liability in favor of the Additional Insured. A copy of the thirty (30) days notification of cancellation endorsement needs to be included with the Certificate of Insurance naming the City of Washington.



IMPACTED BUSINESS(ES)

(Refer to the map above for location of your mobile unit and mark the corresponding impacted business(es) to the right. Please obtain permission prior to submitting application.)

- ☐ 1. Brunks
- $\hfill \square$ 2. Step Back in Time
- \square 3. Define the Home
- ☐ 4. Foster's Jewelry
- ☐ 5. Faire Coffee & Country Insurance
- ☐ 6. Lucky Charlie
- ☐ 7. Homespun
- □ 8. Sentimental Journey
- □ 9. WRC

- \square 10. WRC
- $\hfill\Box$ 11. Tangled Roots
- \square 12. Blooming Daisies
- \square 13. Ipava State Bank
- ☐ 14. Timbuk Tech
- ☐ 15. Cloud 9
- ☐ 16. Bent Penny
- $\hfill\square$ 17. Martin Financial
- ☐ 18. Parish's Pub