



CITY OF WASHINGTON, ILLINOIS City Council Agenda Communication

Meeting Date: March 3, 2025

Prepared By: Brian Rittenhouse and Valeri Brod

Agenda Item: Pricing for Columbarium Expansion – Phase II, “East and West Wings”

Explanation: City Council approved the Phase II Expansion of the Columbarium in Glendale Cemetery in the summer of 2024. In 2008 City Council set the pricing for the current Columbarium (the center octagon) as \$600 for a single urn niche and \$900 for a double urn niche. Staff requests consideration to set the price of the Phase II, “East and West Wings” at \$700 for a single urn niche and \$1,050 for a double urn niche, showing a slight increase to reflect the increasing costs of operations and maintenance. This adjustment will help us continue to honor the heritage of our community and maintain the quality of care that our families expect and deserve.

Fiscal Impact: The following chart shows the comparison between the 2008 pricing structure and the proposed 2025 pricing structure. It is important to note that the totals in the chart may vary slightly due to the rare occasion that two single niches are sold for the price of one double niche, which is allowable by City Code. (Double niches are priced 1.5 times the cost of a single niche.)

Columbarium Expansion – Phase II, “East and West Wings”

Niche Size	Quantity	Using 2008 Pricing	Total	Proposed 2025 Pricing	Total
Single	48	\$600	\$28,800	\$700	\$33,600
Double	48	\$900	\$43,200	\$1050	\$50,400
			\$72,000		\$84,000

Staff’s Recommendation: Consideration to accept the proposed 2025 Phase II Columbarium Niche pricing as shown in the chart above. At this time, staff feels there would not be a need for another Phase for another 6 to 8 years.

ORDINANCE NO. _____

Synopsis: Adoption of this ordinance will provide pricing for **the two new units (Phase Two – East Wing and West Wing) of the columbarium at Glendale Cemetery effective upon Council approval.**

AN ORDINANCE AMENDING ~~CHAPTER 92~~ SECTION 18-31 OF THE CODE OF ORDINANCES OF THE CITY OF WASHINGTON, TAZEWELL COUNTY, ILLINOIS, ENTITLED “CEMETERIES” BY ADDING SECTION ~~92.50~~ 18-31 ENTITLED “COLUMBARIUM ~~GUIDELINES~~ RULES AND REGULATIONS”

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, TAZEWELL COUNTY, ILLINOIS, as follows:

Section 1. ~~Chapter 92~~ Section 18-31 of the City of Washington Code of Ordinances is hereby amended by inserting a new Section entitled “**Columbarium Rules and Regulations**” to read as follows:

“§SECTION 18-31 COLUMBARIUM RULES AND REGULATIONS

It is understood that the information outline below shall be the procedure for burial in the Glendale Cemetery Columbarium, **Phase Two – East Wing and West Wing.**

- (A) Procedure.
- (1) No more than two urns can be placed in a double depth niche.
 - (2) No more than one urn **can be placed** in each side-by-side space.
 - (3) No decorations can be placed on the niche or columbarium, **except a V.A. issued veteran's medallion or a photo medallion, installed by an approved monument company or city staff.**
 - (4) The price of a niche in **Phase Two – East Wing and West Wing** of the Glendale Cemetery Columbarium shall be as follows:
 - (a) **\$1,050** per double-depth niche.
 - (b) **\$1,050** per side-by-side niche (both spaces) purchased at the same time.
 - (c) **\$700** for a single space in a side-by-side niche, purchased individually.
 - (5) The cost of the niche includes the niche space and open/close fees only, excluding inurnments taking place after 2:00 P.M. and Saturday, Sunday, holidays and observed holidays. The cost does not include engraving.
 - (6) Engraving is limited to name, date of birth and date of death.
 - (7) Engraving must be ordered through an authorized vendor using an approved size and font type.

- (8) The price for placing cremains/ashes in our Ossuary in the Glendale Cemetery Columbarium shall be \$250.00. The cost includes a small memorial plaque that will be placed on an Ossuary Memorial and is limited to name, year of birth and year of death.
- (9) An additional fee of \$110 will be charged for inurnments taking place after 2:00 P.M. **occurring on any day. This fee will increase \$10 every May 1st thereafter.**
- (10) An additional fee of \$110 will be charged for a Saturday or Sunday inurnment. **This fee will increase \$10 every May 1st thereafter.**
- (11) An additional fee of \$210 will be charged for a holiday or observed holiday inurnment. **This fee will increase \$10 every May 1st thereafter.**
- (12) All other applicable rules and regulations as outlined in **Section 18-31** pertain to the Glendale Cemetery Columbarium as well.

Section 2. That this ordinance shall be in full force and effect after its passage, approval, and publication as provided by law.

Section 3. That all ordinances or parts thereof in conflict herewith are hereby expressly repealed.

PASSED AND APPROVED this _____ day of _____, 2021.

AYES: _____

NAYS: _____

Mayor

ATTEST:

City Clerk