



**CITY OF WASHINGTON, ILLINOIS**  
**City Council Agenda Communication**

**Meeting Date:** January 21, 2025

**Prepared By:** Dennis Carr – City Engineer

**Agenda Item:** IDOT Resolution for Maintenance

**Explanation:** IDOT requires municipalities to pass a resolution approving the use of Motor Fuel Tax funds. This resolution appropriates a sum of \$1,000,000 to be used for a general maintenance project. This would be the first step towards getting a general maintenance project on IDOT’s radar for this coming fiscal year. If this resolution passes, the appropriate forms will be completed and sent to IDOT for review. This will allow us to get this on IDOT’s calendar for a spring letting and award.

The City currently has just under \$1.0 million in its MFT reserves. We will also receive around \$650,000 in MFT payments this year. A one-million-dollar project will use up some of the surplus funds, but will still leave the city with over half a million in MFT surplus that can be used at a later date.

We are working with others in the chip seal and fog coating industry to identify potential price changes to determine whether all roads can be done or if a couple need removed to keep under the \$1,000,000 set forth in this resolution. Inflation has changed prices of materials and events across the globe have increased the oil/diesel price.

The areas currently being targeted in 2025 are the roads remaining north of the bypass and the Calvin and Brown area. The roads in these two areas are showing some fairly significant distress in the forms of alligator cracking and edge deterioration. Due to the extent of alligator cracking, staff is recommending using Hot In-Place recycling on some of these roads before the chip seal and fog coating.

Staff is continuing to evaluate the roads through January to formalize our Hot In-Place list.

**Fiscal Impact:** Staff looks to budget for a \$1,000,000 maintenance project.

**Recommendation Summary:**

Staff recommends approval of the Maintenance resolution.

**Action Requested:** Resolution Approval



District	County	Resolution Number	Resolution Type	Section Number
4	Tazewell		Original	25-00000-00-GM

BE IT RESOLVED, by the Council of the City of Washington Illinois that there is hereby appropriated the sum of one million Dollars ( \$1,000,000.00 )

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 01/01/25 to 12/31/25 Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City of Washington shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Valeri Brod City Clerk in and for said City of Washington in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Council of Washington at a meeting held on 01/21/25

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this Day day of Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date

**APPROVED**

Regional Engineer Signature & Date  
Department of Transportation

## Instructions for BLR 14220

This form shall be used when a Local Public Agency (LPA) wants to perform maintenance operations using Motor Fuel Tax (MFT) funds. Refer to Chapter 14 of the Bureau of Local Roads and Streets Manual (BLRS Manual) for more detailed information. This form is to be used by a Municipality or a County. Road Districts will use BLR 14221. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Resolution Number	Insert the resolution number as assigned by the LPA, if applicable.
Resolution Type	From the drop down box, choose the type of resolution: -Original would be used when passing a resolution for the first time for this project. -Supplemental would be used when passing a resolution increasing appropriation above previously passed resolutions. -Amended would be used when a previously passed resolution is being amended.
Section Number	Insert the section number of the improvement covered by the resolution.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Resolution Amount	Insert the dollar value of the resolution for maintenance to be paid for with MFT funds in words, followed by the same amount in numerical format in the ().
Beginning Date	Insert the beginning date of the maintenance period. Maintenance periods must be a 12 or 24 month consecutive period.
Ending Date	Insert the ending date of the maintenance period.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Name of Clerk	Insert the name of the LPA Clerk.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town.
Name of LPA	Insert the name of the LPA.
Date	Insert the date of the meeting.
Day	Insert the day the Clerk signed the document.
Month, Year	Insert the month and year of the clerk's signature.
Clerk Signature	Clerk shall sign here.
Seal	The Clerk shall seal the document here, if required. If a seal is required, electronic signatures should not be used.
Approved	The Department of Transportation representative shall sign and date here upon approval.

**A minimum of three (3) certified signed originals must be submitted to the Regional Engineer's District office OR email PDF completed form with electronic signatures to your local District LRS office.**

Following IDOT's approval, distribution will be as follows:

Local Public Agency Clerk  
Engineer (Municipal, Consultant or County)