



Washington Police Department

Michael D. McCoy

Chief of Police

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TO: Mayor Manier, Administrator Snider, Council

FROM: Chief Michael McCoy

DATE: June 3, 2024

SUBJECT: Evidence Building

The purpose of this Memo is to bring you up to date on the status of the Washington Police Evidence Building. I will give the high points of where we have been and where we are currently.

The initial realization that a new evidence building was needed was first discussed in 2019.

In December of 2021 a survey of a Washington owned building, located at Jefferson and Main Streets., was conducted by nationally recognized Chamlin and Associates of Ottawa, Illinois. The findings of their tour and evaluation stated, "The above findings with the likely associated costs to repurpose the existing Public Works building to a proper evidence storage area along with the future needs of the department are such that the city of Washington should consider building a new facility that would best suit their current and future needs."

With this in mind, an RFQ (Request for Quote) was issued to determine an organization that had the experience and ability to work with the City of Washington and the Washington Police Department to propose a sight and structure that would satisfy the needs of an evidence structure for now and the future.

Through a structured process, Dewberry was selected to assist with all facets of constructing an Evidence building.

Meeting with Dewberry to provide a concept that included total estimated costs was held and the Conceptual Estimate, submitted on August 25, 2023, was estimated at \$5,233,012.00. Understanding that this would not be an avenue that we would pursue, another design meeting was held, and all facets were re-evaluated keeping minimum evidence requirements in mind and an Conceptual Estimate Revision #1, submitted on September 12, 2023, came in at \$1,918,120.00.

Grants were obtained from Congressman Lahood (DOJ Grant) for \$ 583,000.00 and the State of Illinois (DCEO Grant for \$ 125,000.00) and a Discretionary Grant for \$ 170,000.00. The Washington Police had an additional \$ 300,000.00 in a current building fund.

\$300,000.00 additional came from Drug Enforcement, Alcohol Enforcement, Vehicle Seizure, Tow and Impound funds, FTA Warrant Fines and a Special Project Account that was from a donation. Partial CURES funds that were designated for public safety were also assigned to this project.

We have worked with Dewberry, for many meetings, to make the construction, design and equipping of this building basic, but conducive for the desired purpose.

Dewberry placed the required notices and sealed bids (Base Bid and Alternate Bid #1) were submitted by PJ Hoerr, Peoria Metro, Bishop Brothers and D. Joseph Construction.

The details related to the four bids received are below:

	Base Bid	Alternate Bid #1
Bishop Bros.	2,350,000	N/A
D Joseph Const.	2,393,000	2,553,000
PJ Hoerr	2,337,400	2,383,400
Peoria Metro	2,364,900	2,376,900

The Council needs to review these bids to determine how to proceed with the project. If Council desires to proceed with the Base Bid (with general floor and wall finishes), the lowest bidder is PJ Hoerr. If Council desires to proceed with the Alternate Bid #1 (with seamless epoxy systems on floor and walls), the lowest bidder is Peoria Metro.

As you can see, all bids are quite higher than the original estimate made by Dewberry. The reasons are that the utilities are NOT available at the location and must be provided and thus the price increases. The below timeline must be followed in order to have the Budget amendment approved within the 45-day deadline for the contract to be awarded.

There is also a remaining balance in the Dewberry contract of \$119,000 that needs to be taken into consideration when determining the amount in excess of the budget.

Staff believes that the seamless epoxy systems on floor and walls are necessary and should be included in the finished project. Therefore, staff recommends that the Council award Alternate Bid #1 (with seamless epoxy systems on floor and walls) to Peoria Metro. Upon such award, the budget shortfall and additional funding resources are as follows:



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Low bid from Peoria Metro	\$ 2,376,900
Remaining owed to Dewberry	119,000
	<u>\$ 2,495,900</u>
Budgeted for Evidence Building FY24-25	1,918,120
Budget shortfall	\$ 577,780
Round for potential overages	\$ 600,000
Recommended budget amendment	<u>\$ 600,000</u>
Funded through additional resources:	
Remaining CURES Grant	\$ 243,278
From General Fund Reserves	356,722
	<u>\$ 600,000</u>

Timeline to meet bid award deadline:

June 3, 2024, City Council Meeting - bid report and 1st reading of a Budget Amendment Ordinance.

June 10, 2024, Committee of the Whole - further discussion if needed.

June 17, 2024, City Council Meeting - 2nd Reading and approval of the Budget Amendment Ordinance and approval of the contract with Peoria Metro.