



CITY OF WASHINGTON, ILLINOIS City Council Agenda Communication

Meeting Date: Monday May 6th, 2024

Prepared By: Brian Rittenhouse – Public Works Director
Valeri Brod – City Clerk

Agenda Item: Purchase Authorization – Columbarium Phase II

Explanation: The current Columbarium in Glendale Cemetery contains niches to hold 62 urns. Remaining availability are only one double niche and fourteen single niches. The rate of sales in the columbarium has increased greatly and we anticipate that the columbarium will be sold out by the end of 2024, leaving our community with only in-ground burial options at Glendale Cemetery.

The initial designs for the columbarium contained up to six phases, that once completed would create a “Columbarium Garden”. Phase II of the design was chosen due to its cost effectiveness, ability of additions and its ease of future work arounds. This concept would add two, 48 niche, rectangular Columbarium structures that would flank the current octagonal Columbarium and two matching granite benches. The Columbarium designer, Mastercraft, has provided a more cost-effective granite option that complements our current design but provides differentiation allowing visitors to identify the locations of their loved ones.

Fiscal Impact: \$60,000.00 has been budgeted in the Cemetery Fund for FY 24/25.

Staff's Recommendation: Staff recommends contracting Mastercraft to complete Phase II of the Columbarium. This was discussed and supported by Council, at the April Committee of the Whole meeting.

Action Requested: Purchase Authorization, up to \$60,000.00, to contract Mastercraft to complete Phase II of the Columbarium.