



CITY OF WASHINGTON, ILLINOIS
City Council Agenda Communication

Meeting Date: May 6, 2024

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Agenda Item: Purchase Authorization – ClearGov Budgeting Suite and Digital Budget Book Subscription Services

Explanation: As you may recall, the budget development for the past two years has been done through the ClearGov platform and this past year, the Operations module was added to the Capital Improvement Plan and Digital Budget Book modules. I've started working with the Personnel module as well and hope to have it up and running by next year.

The Operations module allowed for the operational detail to be input directly by Department Heads which provided a much more efficient and time-effective method for budget development. In addition, Capital Improvement Plan projects were able to be imported seamlessly to the Operations module which reduced duplicative work and assured accuracy when changes were made.

Fiscal Impact: The total cost of the software is \$23,687.50 and the cost will be spread between the General, Water and Sewer funds. A total of \$26,800 was budgeted for this software which again includes the Digital Budget Book subscription as well as the operational, personnel, capital, and transparency subscription services.

Staff Recommendation: Recommend approval of the ClearGov invoices in the amount of \$23,687.50.

Action Requested: Approval as part of the Consent Agenda.