



CITY OF WASHINGTON, ILLINOIS
Committee of the Whole Agenda Communication

Meeting Date: Monday April 8th, 2024

Prepared By: Brian Rittenhouse – Public Works Director
Valeri Brod – City Clerk

Agenda Item: Changes to Rules and Regulations Specifying Additional Markers to be Flush with the Ground at Glendale Cemetery

Explanation: Additional Markers: Glendale Cemetery currently allows additional markers to be 10” in height at the foot of the grave. Staff has recognized the increased number of burials per grave and the increased difficulty in mowing and maintenance due to the additional raised monuments. Staff feels flush markers help streamline the maintenance process for these graves. (This rule is not intended to affect Military Markers provided by the V.A.)

Fiscal Impact: There is no cost to the City, however, streamlining maintenance at the cemetery may provide a cost savings in fuel and time.

Staff’s Recommendation: Staff would recommend specifying that additional markers be installed flush with the ground, except for veterans markers provided by the V.A.

Action Requested: Council Direction

Glendale Cemetery

CITY OF WASHINGTON, ILLINOIS
est. 1849

GRAVE PRICES

Upright Monument Sections:	\$770.00 \$780.00 per grave
Memorial Garden Section:	\$620.00 \$630.00 per grave (<i>flat stones only</i>)
Infant Graves:	\$100.00 per grave
Columbarium (double depth niche):	\$900.00 (<i>weekday inurnment fee included - engraving fee not included</i>)
Columbarium (single depth niche):	\$600.00 (<i>weekday inurnment fee included - engraving fee not included</i>)
Columbarium (Ossuary):	\$250.00 (<i>weekday inurnment fee included</i>)

INTERMENT FEES

Traditional/Casketed Interment:	\$700.00 (<i>Monday – Friday</i>)
Traditional/Casketed Interment:	\$800.00 (<i>Saturday & Sunday</i>)
Traditional/Casketed Interment:	\$900.00 (<i>Holiday & Observed Holiday</i>)
Cremation Interment:	\$350.00 (<i>Monday – Friday</i>)
Cremation Interment:	\$450.00 (<i>Saturday & Sunday</i>)
Cremation Interment:	\$550.00 (<i>Holiday & Observed Holiday</i>)
Infant Interment:	\$250.00 (<i>Monday – Friday</i>)
Infant Interment:	\$300.00 (<i>Saturday</i>)
Columbarium Inurnment:	\$ no fee (<i>Monday – Friday</i>)
Columbarium Inurnment:	\$100.00 (<i>Saturday</i>)
Columbarium Inurnment:	\$200.00 (<i>Holiday & Observed Holiday</i>)

GRAVE SALES

A down payment is required of one half the total cost for grave sites that are purchased prior to the time of need. The remaining balance may be paid within 90-days from the date of purchase without interest. Following the interest free 90-day period, an additional 90-day period is available in which to make payments that would be subject to 18% interest per annum back to the date of purchase. Failure to make the required payments or to pay in full within 180 days will result in forfeiture of the unpaid grave sites.

Holidays Include: New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving, Christmas, and Christmas. Observed holidays include days when City Hall is closed to observe a holiday. The City has the right to prohibit burials during public events held in the Glendale Cemetery.

Gravesites can accommodate up to three burials on one grave. This can include one traditional/casketed and two cremations or three cremation burials.

Additional burials on a gravesite, will be charged a \$100.00 multi-use fee, in addition to the interment fee, in lieu of purchasing a separate grave. This fee will be charged at the time of need.

continued



DISINTERMENT FEES

Disinterment fees mirror interment fees. See Interment Fees for pricing.

- all forms, permits, etc., are the responsibility of the applicant
- all disinterment/reinterment fees must be paid in advance of service
- fees are for cemetery expenses only - other costs such as but not limited to funeral homes, vault companies, and monument companies are the applicant's responsibility

TRADING/EXCHANGING SITES & LOTS

For 1-4 grave sites - \$50.00

For 5-8 grave sites - \$75.00

For 9 or more grave sites - \$100.00

CEMETERY RULES & GUIDELINES

Effective May 19, 2003, City personnel will perform all excavations for burials taking place at Glendale Cemetery. A concrete vault must be used for full burial. Such a vault is not required for burial in the infant section or for cremations.

- Bench monuments are allowed in lieu of a standard monument and must be placed at the head of the grave.
- Headstones, slabs and monuments which have fallen or which require repairing may be removed or the condition corrected by order of Glendale Cemetery unless removed or repaired by the owner.
- Glendale Cemetery may prohibit any contractor or workman from working in the Cemetery if such contractor or workman prove to be unreliable or incapable or if he/she refuses to abide by the rules and regulations.
- Private contractors and others will be held responsible for any damage done to lots, graves, paths, roads, plantings, trees, structures, etc., including damage to the lawn, and shall take all necessary precautions to avoid damage.
- Spreading of cremated remains will not be permitted.
- All remains must be interred in a solid container.
- Burials of any kind are performed by Glendale Cemetery personnel only.
- The City of Washington is not responsible for the recording of any deeds/contracts that take place outside of City knowledge. It is the responsibility of the interment rights owner to notify the City of Washington of any sale or transfer of interment rights.
- An individual may place graves on hold for a maximum of 30 days. After 30 days, any grave not purchased may be returned for sale.

COLUMBARIUM

No decorations can be placed on or adhered to the columbarium. Please see additional information regarding columbarium specifications.



PLANTING RULES & GUIDELINES

The planting of all trees, bushes, shrubs and other woody plants of any type is prohibited in Glendale Cemetery, except by authorized city personnel. This woody plant restriction applies to both the public areas of Glendale Cemetery and private burial plots. The City has a long-term landscaping and tree planting plan for the cemetery grounds and accepts cash donations to help defray planting and landscaping costs. The Cemetery Tree Plan is available on the City website or at City Hall upon request.

- Glendale Cemetery staff reserves the right to use their discretion to make this determination.
- Holiday blankets are allowed during the winter months.
- Floral and other artifacts and displays are allowed within one (1) foot of the headstone.
- Glendale Cemetery is not responsible for lost or stolen flowers, artifacts or displays.
- No decorative rock, woodchips or fence is allowed.
- Glendale Cemetery reserves the right to remove any live greenery decoration that has subsequently turned brown, as well as any artificial decoration that is detached or in disrepair.

UPRIGHT MONUMENT SECTIONS

The planting of non-woody plants on private burial plots is permissible with the consent of the person or family holding the interment rights. Planting is restricted to the 2 ft. x 4 ft. headstone area. Please contact cemetery personnel in advance of any planting on burial plots.

Decorative items such as artificial plants, statuaries, shepherd hooks, fencing, etc. must be confined to the designated 2 ft. x 4 ft. headstone area. **Foot Markers in addition to a headstone must not exceed 10" in height be flush with the ground and must be confined to the designated 2 ft. x 4 ft. stone area. (Military markers provided by the V.A. are not subject to this rule.)** Structures other than monuments, such as benches, are not allowed on the grave site. Glendale Cemetery personnel reserve the right to remove any live greenery decoration that has subsequently turned brown, as well as any artificial decoration that is detached or in disrepair.

MEMORIAL GARDEN SECTION

The Memorial Garden sections have restrictions as follows:

- Only flat headstone markers are allowed.
- No plantings are allowed.
- Shepherd hooks and flower vases are allowed and are restricted to the headstone area of the grave, no other decorative items are allowed. If the headstone marker does not have a vase as part of the marker, we will allow ground vases to be placed in the ground immediately adjacent to the marker only.

A searchable map of Glendale Cemetery can be found on the city website at:

<https://washingtonil.maps.arcgis.com/apps/webappviewer/index.html?id=d2ce062995254d2e9a021b7e20d61719>

While we recognize that decorations are an individual matter, we reserve the right to remove any items which have deteriorated, are contrary to cemetery regulations, and/or that do not contribute to the beauty and dignity of the cemetery. We will not be held responsible for such items that may be removed. The City of Washington cannot be held responsible for items lost, stolen, or damaged through acts of vandalism or extreme weather conditions.

Price changes effective June 1, 2021
Columbarium added November, 2016

