



# CITY OF WASHINGTON COUNCIL REPORT

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March 28, 2024

## CITY ADMINISTRATION – Jim Snider

- **WCBU article of the Governor’s proposal to eliminate the State’s 1% Grocery Sales Tax**

Below you will find a link with the latest information from IML regarding the financial impact of the Governor’s proposal to eliminate the State’s 1% Grocery Sales Tax:

<https://iml.org/grocerytax>

## ENGINEERING – Dennis Carr/Ross Fuller

- Work has resumed for the Freedom Pkwy extension. Traffic control is set up on Cummings. The center lane on Cummings has been removed and is prepared to be poured back by week’s end. Prep work is being done on driveways and field entrances on Freedom. UCM will begin pouring these on Friday.
- Lonewolf has completed the concrete work on High St. as requested by staff. 78’ of sidewalk has been replaced along with 90’ of curb. CA-6 has been placed and tamped along the EOP. This will remain until the asphalt plants open, which I am told will be the first week of May.
- Walked the final phase of the Hilldale project and created a third punch list of sod issues that Prairie View needs to fix. They have been on-site this week to address the punch list that was provided to them. We hope to see this completed and approved by week’s end so that the job can be closed out.
- Lonewolf will begin work on the remaining residential sidewalk and curb replacement requests for this fiscal year. There are seven residents who will be taking advantage of the 70/30 program for the remaining fiscal year. Nearly forty residents applied for the program and were approved this past year.
- The first section of Catherine is out for bidding. We have a bid opening on April 8<sup>th</sup>.
- We have submitted our MFT project for 2024 to IDOT. We have a tentative bid opening in late April to award the first meeting in May.

## FINANCE – Joanie Baxter

- Budget preparation – FY2025:
  - Analysis, reconciliation, and preparation of All Funds and General Fund Summaries
  - Preparation of Reconciliation of 2025 Budget by Fund
  - Analysis and preparation of HR Sales Tax – Infrastructure, HR Sales Tax – SWM, Water Infrastructure Fixed Fee, and Sewer Infrastructure Fixed Fee Schedules
  - Updated Transmittal Letter and Org Charts
  - Imported all attachments to Digital Budget Book
- Preparation of 2023 Year-End Recycling Grant Report
- Reconciliation of insurance listing for vehicles
- Jill processed and I reviewed payroll for March 28, 2024
- Utility Billing (March 15 – 27, 2024)
  - A total of 248 cutoff notices were processed for February billing for accounts still outstanding
  - A total of 26 accounts were cut off for February and 25 door knockers were distributed and 26 payment arrangements made
  - A total of nine disconnects were sent final notices for March delinquent accounts

- New accounts and account closings processed:
  - 17 ins
  - 19 outs
- Leak detection through RNI and Sensus Analytics software – 34 leaks were caught and residents/businesses notified

### **HUMAN RESOURCES – Maureen Chambers**

- Still recruiting and training supervisors for new hires that begin in April.
- Continuing to work on a few workers' compensation items.
- Participated in IPRF Loss Control conversation with Chris Racey.
- Finalizing PW Safety Lunch.
- Finalized newsletters for April, May.
- Processed handful of termination/retirement/personnel/benefit items.
- Last day in-office will be tomorrow, Thursday, March 28.

### **PLANNING & DEVELOPMENT – Jon Oliphant/Joe Boyer**

*\*Vacation\**

### **PUBLIC SAFETY – Chief McCoy/Deputy Chief Stevens**

- For awareness purposes we note the speeding citation issued with the greatest difference between the posted limit and the cited speed during this reporting period: 61 MPH on N Main south of North St (30 MPH zone).
- Officers seized a loaded handgun from an intoxicated person who was previously reported as suicidal. This is not the same incident reported before the March 18 meeting.
- A motorist was cited for striking a pedestrian in a crosswalk on March 15. FYI: Whenever any vehicle is stopped at a marked crosswalk or at any unmarked crosswalk at an intersection to permit a pedestrian to cross the roadway, the driver of any other vehicle approaching from the rear shall not overtake and pass such stopped vehicle.
- PMEG operation in the EP side of "Washington" led to the seizure of a firearm, about 12 ounces of unlawfully possessed cannabis, *and over a pound of controlled substances including cocaine, MDMA, psilocybin, and methamphetamine.*
- Chief McCoy asked to be a member of the Illinois Central College Criminal Justice Advisory Board and attended the first meeting.

### **PUBLIC WORKS – Brian Rittenhouse**

- Staff is still waiting for the go ahead to rent a street sweeper. We provided 3 options and will move forward, renting by the month once it is approved by the insurance company.
- The asphalt roller was inspected and staff sent the quote for repairs to the Insurance company. The roller looks to be in good shape with minor repairs recommended. Staff will move forward with repairs once they are approved.
- The mowers are still being evaluated for damage. Staff will send that info to the insurance company once received.
- Chris Ebert Co. repair of Well #11
- Hoerr has been televising the West Lake and Georgetown Trunk Mains. Once completed staff will update Council on the condition of the mains.
- Staff is working on removing trees for the Park District Berm Project that will take place later this year.
- Staff is also removing trees and installing water main from Jackson Street to Hamilton Street. This is ahead of removing the Jackson Street Pedestrian Bridge, installing culverts and extending the sidewalk across it. This will replace the Jackson Street Pedestrian Bridge and give access from Jackson Street to the park.