



CITY OF WASHINGTON, ILLINOIS
Public Works Committee Agenda Communication

Meeting Date: April 4th, 2022

Prepared By: Kevin Schone

Agenda Item: Landscaping Installation, Maintenance, and Watering

Explanation: On Wednesday, March 20th, 2022 bids were opened and publicly read for the City’s annual Landscaping Installation, Maintenance, and Watering contract. Bid documents were provided to seven prospective bidders with one bidder responding. Below are the results of the bids submitted.

March 30th, 2022					City Hall and	City hall, PD, and		
Contractor	Sq Watering	Sq Maint.	Signs Watering	Signs Maint.	PD Watering	Cemetery Maint.	Plant Install	TOTAL
JIMAX	\$6,142.50	\$2,481.60	\$8,050.00	\$2,360.00	\$8,050.00	\$3,050.00	\$2,450.00	\$32,584.10

Fiscal Impact: The 22/23 FY has \$10,000 budgeted in account #100-003-510-6500. There is also \$15,000 in TIF funds, \$5,150 in City Hall funds to cover most of the cost of these services.

Recommendation/

Committee Discussion Summary: The budgeted amounts shown above do not cover the total bid amount, however not all watering may be needed and this could bring the total bid amount more in line with the budgeted amount. If the total bid amount is needed, there are unanticipated funds within the budget to allow for the bid amount to be executed.

As you can see, JIMAX is the low bid for this contract, and as such, staff recommends JIMAX for the City’s annual Landscaping Installation, Maintenance, and Watering contract for City Entrance Signs, the Downtown Square, City Hall, the Police Department, and the Veterans Memorial in Glendale Cemetery.

Action Requested: Direction to move to the City Council Agenda of April 4, 2022 for consideration and approval.